



ALVERTON SANCTIONS FLOWCHART



THE ALVERTON CODE

All of us who are members of this school community, both adults and young people have the right to:

- Learn and teach to the best of our ability
- Be safe, secure and happy
- Be treated with consideration, courtesy and respect
- Take a pride in our selves, our achievements and our school
- Try our best at all times in everything we do
- Be treated equally with honesty and fairness

We understand that **for every right we own, we have an equal responsibility** to ourselves and the rest of our learning community

A child's behaviour is causing concern and is contrary to the **Alverton Code**

NO

Are you the child's Class Teacher?

YES

Are you a non-teaching member of staff?

NO

YES

Is this part of an ongoing concern about the child's behaviour?

NO

YES

1. Take appropriate action to address the behaviour or refer to the Sanctions Menu if appropriate
2. Report your concerns to the child's class teacher and if necessary a phase leader or other senior leader.

Is the behaviour of a **serious nature**?
e.g. bullying, violence to others, swearing, rudeness to staff, repeated refusal to follow instructions or has a Yellow Card already been issued today?

NO

YES

1. Take appropriate action to address the behaviour
2. Record the behaviour in the Behaviour Log if necessary
3. Explain to the child about possible consequences of further misconduct
3. If necessary seek advice from the SENCo or Senior colleague

FORMAL SANCTIONS MENU

1. Take appropriate action to address the behaviour - consider ***fast-track option for issues of a serious nature**
 2. Record the behaviour in the Behaviour Log if necessary
 3. Choose from the menu of sanctions. Explain to the child about possible consequences of further misconduct
 4. Inform other staff who may come into contact with this pupil (e.g. lunchtime supervisors/TAs etc.)
- a) Warning
 - b) Removal to another class
 - c) Loss of privileges
 - d) Informal Meeting with Parents
 - e) Seek advice from the SENCo or Senior colleague & consider outside agency involvement
 - f) Formal Meeting with Parents and Senior Manager
 - g) Behaviour Contract set up IBP
 - h) Formal Meeting with Parents and Senior Manager/Behaviour Support
 - i) Daily Report
 - j) Formal Meeting with Parents and Senior Manager
 - k) Formally Pass Behaviour Log to SLT Member /Phase Leader
 - l) Formally Pass Behaviour Log to DHT
 - m) Formally Pass Behaviour Log to HT

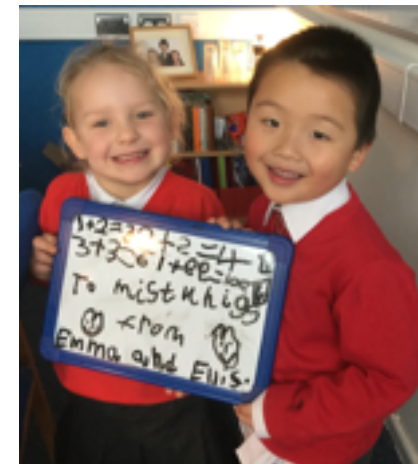
1. Speak to the child about their behaviour calmly. Make it clear why the behaviour is unacceptable.
2. If the behaviour continues issue a **YELLOW CARD** and inform the Class Teacher

Issue a **RED CARD** take child to the Head/Deputy Head or SLT member and inform the Class Teacher. If necessary seek assistance from another member of staff.

The Headteacher or Deputy Head will assess severity of the behaviour concern and choose from:
a) Formal Meeting with Parents and Headteacher plus Behaviour Support Agencies as appropriate
b) Final Behaviour Warning & Daily Report + IBP review
c) Internal Exclusion
d) Fixed Term Exclusion
e) Permanent Exclusion



Alverton Primary School



BEHAVIOUR MANAGEMENT

Parent Guide

Alverton Primary School is a community in which outstanding behaviour and conduct is nurtured in order to create positive learning behaviours which enable children to maximise their learning potential and achievement.

We follow the principles of the **Alverton Code**.

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One of the most important aspects to Behaviour Management at Alverton School is the positive **rewarding of good behaviour**, this includes:

- Individual praise and encouragement
- Appropriate written comments on work
- Awarding of certificates, stickers, commendations and privileges
- Public commendations for good behaviour and work in assemblies
- Recommendations for a Star of the Week award
- Positive communications with parents to share success
- Awarding of House Points and BARTS (see opposite page)
- Individual class based reward schemes

If a child's behaviour is causing concern this will normally be managed on an informal basis. However, if an informal strategy fails to cause a change in a child's behaviour, or an individual incident is considered to be of a sufficiently serious nature, then the **Sanctions Procedure** should be invoked (please see back page of this leaflet).

The procedure is an escalating scale of response and is designed to make all behaviour manageable whilst providing opportunities for the individual child to make the necessary improvements to their behaviour.

