

| Staff Leading: Martin Higgs | | Link Governors: Helen Knowles | | | | | | |
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| Aims: To create and maintain a safe and secure environment for the education and care of the pupils in which every child can achieve their best. | | | | | | | | |
| SEF SDP | Intended Outcome Ofsted | Success Criteria | Actions | Date / Staff | Gov | Resources | Evaluation of Impact | RAG |
| 3B | Further improve attendance rate with particular focus on those whose attendance < 90% (PA), those between 90 and 93% or those pupils who have >33% broken weeks (Ofsted) and ensure that no groups of pupils are disadvantaged by low attendance. The attendance of pupils who have previously had exceptionally high rates of absence needs to be rising quickly towards the national average. | Overall Attendance reaches 96% across the school during 2016/17 The percentage of children with Persistent Absence (10%) falls below National (6.9%) and reaches the 5% target. The percentage of children with attendance between 90%-93% is significantly reduced | Monitoring To continue to use the rigorous monitoring systems on a monthly basis using the data to work directly with parents of children whose absence is causing concern. | MH VG | HK | NONE | | |
| | | | Tracking target children on a weekly basis using individual data from the office and Personal Attendance Targets for those with attendance below 90% | MH VG | HK | NONE | | |
| | | | External Support Continue to work closely with the EWO service in particular with a view to tackling PA pupils. Referrals to the EWO for all PA pupils with 10 missed sessions in the last 100 | MH VG EWO | HK | £900 | | |
| | | | Continue to develop the Learning Well Project with local GPs to target PA pupils. | MH DR-MB | HK | | | |

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| Parent Engagement Raise awareness of the need to attend regularly by: Challenging the idea that education is free and as a result lacks value. Publicise the cost per day per child for each child at Alverton. Reinforce this through the Friday News, posters and individual letters to parents. | MH VG | HK | £50 | | |
| Involving parents in celebrating excellent or improved attendance. Texts and Postcards home notifying them of improvements or attendance awards. | MH VG | HK | £75 | | |
| Reinforce the limited number of school days in each year (190) and the impact that missing 10% (19) of these can have on future achievement. | MH | HK | | | |

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| | | <p>Notify parents of the Attendance Challenge Targets for each pupil in school with this being equated to the number of days which can be missed to meet the targets 99%+ = Gold 2 days 98%+ = Silver 4 days 96%+ =Bronze 7days in order to meet the challenge and achieve the rewards. Where children fall below this school Challenge Target a Personal Challenge Target* will be set.</p> | MH | HK | NONE | | |
| | | <p>Continue to publish the weekly Class Attendance League in the Friday News alongside information on what this means and other attendance related information. Also publish overall staff attendance alongside pupils to add to message that attendance matters.</p> | MH VG | HK | NONE | | |
| | | <p>Publicise weekly and termly attendance figures at the entrance to the school to reinforce the importance of good attendance with parents.</p> | MH | HK | | | |

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| | | | Rewards Continue to reward good attendance for pupils through The Attendance Challenge to be established and introduced to pupils via assemblies. A regular update given to class teachers to share with the class as well as an update on the Attendance notice boards. Rewards published for each level of the challenge met. | MH VG | HK | £500 | | |
| | | | Raise the profile of the Weekly Class Attendance League by introducing a trophy and a class Book Bank voucher to be awarded in Friday assemblies. | MH VG | HK | NONE | | |
| | | | Set up weekly Attendance Raffle to be drawn from the class with the best attendance that week. The winner to receive a Book Bank Voucher. | MH VG | HK | NONE | | |
| | | | Establish a partnership with local businesses (cinema/leisure centre, etc.) to provide discounted rewards for students achieving high attendance. | MH | HK | £500 | | |

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| | | | | Supporting Good Attendance Pupils who are in receipt of FSM or are Ever 6 are entitled to attend Breakfast Club free of charge. Pupils for whom attendance is highlighted as a potential problem will be directly encouraged to attend the club before school. | MH | HK | £5892 | | |
| | | | | A Parent Support Role to be established to help those parents who for whatever reason are struggling to ensure that their children achieve a good level of attendance. | MH GB YD | HK | £3000 | | |
| | | | | The Pastoral and Thrive Team to have pupils referred to them where it is thought that this emotional/wellbeing support may help to improve their attendance at school. | MH HH AC | HK | £1000 | | |